



STUDIO POLICY

These Terms and Conditions apply to each student enrolled with Evangel's Dance Pte. Ltd. (UEN Company No. 202619776) (the "Studio"). By signing the Acknowledgement & Consent section of this document, enrolling in any class, course or programme, or making any payment to the Studio, the Student (if aged 18 or over) or the Parent/Guardian (for a Student under 18), who contracts as principal and is primarily responsible for all fees and obligations under these Terms, agrees to be bound by these Terms and Conditions.

Registration Term

Upon registration, a non-refundable registration fee of S\$60.00 and a refundable deposit of S\$200.00 shall be payable. The registration fee covers administrative and processing costs and is non-refundable under any circumstances. The deposit shall be refundable only upon the Studio receiving written notice of cancellation at least thirty (30) calendar days before the commencement date of the relevant Term class, course or programme. Where such notice is not received within the required period, the deposit shall be forfeited. The Studio may deduct from the deposit any outstanding fees or sums due from the Student before refunding any remaining balance. For administrative convenience, details relating to the Student's Classes, Programmes, grades, levels, schedules, fees, deposits, equipment requirements, commencement dates and other enrolment arrangements may be recorded in the Studio's tax invoices and administrative records, as updated from time to time. The Student and/or Parent/Guardian acknowledges that such records shall constitute the applicable enrolment details for the relevant Term or Programme.

Term Classes & Fees

The number of lessons per Term, the number of Terms per academic year, and the applicable Term fees shall be as specified by the Studio from time to time and communicated to the Student or Parent/Guardian. Term fees must be paid in full by the payment due date specified by the Studio. All fees paid to the Studio are non-refundable except where otherwise expressly stated in these Terms and Conditions. If any fee remains unpaid after its due date, the Studio may charge interest on the overdue amount at a rate of 5% per annum, accruing daily from the due date until payment in full, and/or recover the reasonable administrative and collection costs it actually incurs as a result of the late payment. The Studio reserves the right to suspend the Student's participation in classes, withhold attendance, performance or progress records, or refuse admission to future classes until all outstanding fees and charges have been paid in full.

Attendance & Make-Up Classes

Regular attendance supports the Student's progress and development. The Studio may take attendance into account when assessing a Student's suitability for examinations, performances, competitions, showcases and other opportunities. No refund, fee reduction or replacement lesson will be provided for any missed class. Subject to availability, the Studio may, at its sole discretion and as a gesture of goodwill, offer a make-up class where the Student provides a valid medical certificate or gives at least two (2) days' prior notice of absence with a reasonable explanation. Any make-up class is not an entitlement and does not create any ongoing obligation on the part of the Studio.

Sticker Book

For younger Students, a sticker book may be issued by the Studio. A replacement fee of S\$15.00 shall be payable for each lost, damaged, or replacement sticker book requested.

Etiquette & Dress Code

Students are expected to arrive punctually for all classes and, where appropriate, attend to personal needs before the commencement of class so as to minimise disruption to instruction. The Studio reserves the right to refuse entry to, or require a Student to observe rather than participate in, any class where late arrival materially disrupts the class or creates safety concerns. Students must attend classes in the attire prescribed by the Studio from time to time. Hair must be secured neatly away from the face and, where required by the Studio, worn in a bun. This requirement applies to ballet, jazz, contemporary, acrobatics, and stretch & strengthening classes, and any other class so specified by the Studio. For safety reasons, jewellery is not permitted during classes except for plain stud earrings. Personal leotards may only be worn by Students attending private lessons or adult classes, unless otherwise approved by the Studio. No food or sweetened beverages may be brought into or consumed on the Studio premises, except with the Studio's prior approval or at Studio-designated events.

Medical Emergencies

In the event of an accident, illness or other medical emergency involving a Student, the Parent/Guardian authorises the Studio, where it is unable after reasonable efforts to contact the Parent/Guardian or emergency contact, to administer or procure basic first aid and arrange such medical treatment, transportation or emergency assistance as may be reasonably necessary. The Studio shall act in good faith and in the Student's best interests when exercising its authority under this clause. The Parent/Guardian acknowledges that medical outcomes cannot be guaranteed and shall be responsible for all costs and expenses arising from any medical treatment, transportation or emergency assistance provided to the Student. The Studio shall not be liable for any treatment, advice or decision given by any independent medical practitioner, healthcare provider or emergency responder.

Personal Data (PDPA)

The Studio collects, uses, stores and discloses personal data in accordance with the Personal Data Protection Act 2012 (Singapore) (the "PDPA") for purposes including enrolment administration, communication, billing, attendance, safety, examinations, performances, competitions and other activities related to the Studio's services. Personal data may be disclosed to service providers, examination bodies, competition organisers, insurers, professional advisers, regulatory authorities and other parties where reasonably necessary or required by law. The Parent/Guardian may request access to or correction of personal data, or withdraw consent (subject to legal and contractual restrictions), by contacting the Studio's Data Protection Officer. The Studio may retain personal data for as long as reasonably necessary or required by law and, where personal data is transferred outside Singapore, will take reasonable steps to ensure a standard of protection comparable to that required under the PDPA.

Schedule & Instructor Changes

The Studio reserves the right to make reasonable changes to class schedules, lesson timings, class formats, venues, instructors, course content and class arrangements where necessary for operational, educational or other legitimate reasons. The Studio shall endeavour to provide prior notice of any material changes where reasonably practicable. Where an instructor is unavailable for any reason, the Studio may appoint a substitute instructor, reschedule the affected class, provide a replacement class, or make such alternative arrangements as it considers appropriate. Any such change shall not constitute a breach of these Terms and Conditions and shall not entitle the Student, Parent or Guardian to any refund, fee reduction, credit or other compensation, provided that the Studio continues to provide the relevant class or a reasonable substitute.

Health & Assumption of Risk

The Student, Parent and Guardian acknowledge that participation in dance, fitness and performing arts activities involves inherent risks, including the risk of physical injury, illness, strain, falls and accidents, and that participation is voluntary. The Student, Parent and Guardian warrant that all information provided regarding the Student's health, medical conditions, injuries, allergies and special needs is accurate, complete and up to date, and undertake to promptly notify the Studio of any changes. Students must comply with all safety requirements and reasonable instructions given by the Studio and its instructors. The Studio may refuse, suspend or discontinue a Student's participation in any activity where it reasonably considers participation to be unsafe or contrary to the Student's welfare or the safety of others.

Conduct & Supervision

Students must behave in a respectful, courteous and safe manner at all times while on the Studio premises and must comply with all reasonable instructions given by the Studio and its instructors. Children under the age of twelve (12) must be accompanied and supervised by a parent or guardian whenever they are outside the designated class area, unless the Studio has received prior written notification from the Parent/Guardian that the Student has been authorised to travel to and from the Studio independently. In such cases, the Parent/Guardian accepts sole responsibility for the Student's safety outside the Studio's designated class areas and during transit. Running, playing or engaging in disruptive behaviour in walkways, common areas or waiting areas is strictly prohibited. The Studio does not provide supervision of Students outside scheduled class times. Where a parent or guardian is delayed in collecting a Student, the Studio will, as a courtesy and at its sole discretion, allow the Student to remain within the Studio premises until collection. The Studio accepts no responsibility for any Student before the commencement of, or after the conclusion of, a class except as expressly stated in this clause. The Studio reserves the right to suspend, exclude or require the withdrawal of any Student whose conduct is, in the Studio's reasonable opinion, disruptive, inappropriate, unsafe or prejudicial to the welfare, safety or enjoyment of other students, staff or visitors. Where reasonably practicable, the Studio shall provide prior notice and an opportunity to remedy the conduct before taking such action.

Withdrawal & Termination

The Student or Parent/Guardian may withdraw from enrolment by giving at least one (1) month's written notice to the Studio. Registration fees, deposits and Term Fees are non-refundable except as expressly provided in these Terms. The Studio may suspend or Terminate a Student's enrolment immediately or on notice for unpaid fees, breach of these Terms, misconduct, safety concerns, or where the Studio reasonably considers that continued participation is not in the best interests of the Student, other students or the Studio. No refund shall be payable in respect of any suspension or Termination under this clause.

Photography & Media

The Parent/Guardian acknowledges that such photography, filming and recording forms part of the Studio's activities and operations. By enrolling the Student, the Parent/Guardian consents to the Studio photographing, filming and recording the Student during classes, examinations, performances, competitions and Studio events for administrative, educational, archival and promotional purposes, including publication on the Studio's website, social media platforms and marketing materials. The Parent/Guardian may withdraw consent for future promotional use by giving written notice to the Studio. Any withdrawal of consent shall not affect the Studio's use of photographs, videos or recordings created, published or distributed before receipt of such notice.

Intellectual Property

All intellectual property rights in the Studio's choreography, routines, teaching materials, recordings, photographs, videos, branding and other materials remain the property of the Studio or its licensors. Enrolment grants the Student a limited, non-transferable licence to use such materials solely for participation in Studio activities. Without the Studio's prior written consent, no Student, Parent/Guardian or third party may record, reproduce, distribute, publish, teach, perform, commercialise or otherwise use any such materials outside the Studio. This clause survives withdrawal, Termination or expiry of enrolment.

Changes to These Terms

The Studio reserves the right to amend these Terms from time to time. The Studio will publish the latest version and give notice of any change by email, post, or by displaying it at the Studio's premises, and the change takes effect from the date the Studio specifies. By continuing to enrol, attend or make payment after the date of any amendment, the Student or Parent/Guardian agrees to be bound by the latest version of these Terms.

Liability & Indemnity

Nothing in these Terms excludes or limits the Studio's liability for death or personal injury caused by its negligence, for fraud or fraudulent misrepresentation, or for any liability that cannot lawfully be excluded or limited under Singapore law. The Studio shall not be liable for any loss, injury or damage arising from: (a) the inherent risks of dance and physical activities; (b) any failure by the Student or Parent/Guardian to comply with these Terms or disclose relevant medical information; (c) the loss of or damage to personal belongings on the Studio's premises; or (d) any indirect or consequential loss. To the fullest extent permitted by law, the Studio's total liability arising out of or in connection with the Student's enrolment shall not exceed the total fees paid for the relevant Term or class giving rise to the claim. The Parent/Guardian shall be responsible for any direct loss, damage or reasonable expenses incurred by the Studio arising from the Student's wilful misconduct or intentional damage to Studio property.

Force Majeure & Suspension

If the Studio is prevented from, or significantly prevent from, delivering lessons by an event beyond its reasonable control (including governmental or regulatory direction, public-health measures, premises loss, or prolonged instructor unavailability), the Studio may suspend or reschedule affected lessons. The Studio will use reasonable endeavours to make good affected lessons by rescheduling, providing an equivalent online or substitute class, or extending the Term. Where lessons cannot reasonably be made good, the Studio may refund the fees attributable to the undelivered lessons, less any costs and expenses reasonably incurred by the Studio in connection with such lessons.

Entire Agreement

These Terms constitute the entire agreement between the Studio and the Student in respect of the Student's enrolment and supersede all prior representations, agreements or understandings, whether oral or written, relating to the same subject matter.

Governing Law

These Terms are governed by the laws of Singapore. Any dispute arising out of or in connection with these Terms shall be subject to the exclusive jurisdiction of the courts of Singapore.

Evangels Dance Pte. Ltd. UEN: 202619776M

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