

STUDIO POLICY



- 1. Registration:** A registration fee of \$60 and a deposit of \$200 is required upon registration. Deposit will be refunded upon 1 month advance notice for termination of lessons. Students are required to re-register should they return.
- 2. Term classes:** 11 lessons per term, total 44 lessons in a year. Quarterly Term fees to be paid before the deadline given. Late payment will incur an additional 10% charge. Fees are non-refundable.
- 3. Attendance:** Good attendance is necessary for consistent progression. Poor attendance may result in reduced exam and performance opportunities. There is no refund for missed classes. Make-up classes are only for students with a medical certificate or a valid reason given at least 2 days in advance, subject to our studio's approval & class availability (equivalent level or below). Make up classes are optional. A sticker book is issued for our younger students. Replacement for lost sticker book is \$15.
- 4. Amendments:** Evangels Dance Pte. Ltd. reserves the right to make amendments to class schedule & instructors when deemed necessary. A substitute instructor or a replacement class will be arranged when main instructor is unable to teach.
- 5. Etiquette:** Students should be punctual and visit the restroom before class to avoid mid-way class disruption. Proper class attire must be worn, and hair neatly tied in a bun for females. No jewelry except stud earrings. Own leotard allowed for Private lessons & adult students only. No food and/or sweet drinks are allowed within the studio premises except for special studio events and occasions.
- 6. Conduct:** Students are to be quiet and respectful at all times. All children below 12 years of age should be accompanied by a parent or guardian when outside the studio, and no one should be playing in the walkway.
- 7. Data Protection:** Evangels Dance Pte. Ltd. will not disclose your information to third parties except when required for registration of events, exams and competitions, or when we have permission from you to do so.
- 8. Release of Liability:** Evangels Dance Pte. Ltd. will not bear any liability for any loss or damages of property or personal injuries sustained within its premises or en route to or from any of said premises.
- 9. Medical Emergencies:** Evangels Dance Pte. Ltd. reserves the right to seek medical treatment for students in the event we are unable to reach a parent or guardian.
- 10. Photo & Video Release and agreement:** Evangels Dance Pte. Ltd. reserves the right to use student's pictures and videos in competitions, performance events and lessons for publicity and promotional purposes.
- 11. Agreement to studio policy:** Evangels Dance Pte. Ltd. reserves the right to modify these terms & conditions. By signing up for classes, it indicates an agreement by student & parent to abide by the latest policy of the studio.

Name of Parent/Guardian/Student (above 21 years)

Signature

Date